

LEEP Volunteer



The Agency

The Calgary John Howard Society (CJHS) is a community-based charitable organization dedicated to reducing the incidence of crime and increasing community safety through preventative and restorative justice practices. To accomplish these ends, we provide direct services to individuals at risk, advocacy for effective responses to crime with the individuals involved and education for youth and adults in the community.

The Program

Learning Enhancement and Education Program is a 3 week employment readiness group program that runs 8 times per year, that combining core workshops to develop the skills for obtaining and maintaining employment, with an individualized industry ticket training is streamed to address personal employment goals.

The Position

The LEEP Volunteer will work directly with the people we serve offering guidance, information, and support. You will be supported by a Volunteer Supervisor. Time will be committed to your personal development and will include supervision, support, appraisal and training plans.

Responsibilities

- To provide support and motivation to the program participants.
- To work as a part of a team in conjunction with the program staff to offer one-to-one support in creating resumes, enhancing digital literacy skills, applying for positions, and finding resources.
- Co-Facilitating an employment focused workshop.
- To assist the program participants in the development of intangible skills such as problem solving and assertiveness as well as nurturing in the development of self-esteem and self-confidence.

Time Commitment

- For 3 consecutive weeks, 8 times per year, a volunteer is needed for a minimum of one, four hour session per week.
- A one year plus commitment to the program

Training

- Orientation and initial training is offered in addition to access to ongoing training sessions and events with the purpose of allowing the volunteers the opportunity to delve deeper into some of the issues impacting on the people serve.